

MONTROSE CITY COUNCIL MEETING
UN-APPROVED MINUTES –January 10th 2023

On **January 10TH, 2023**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Council President Susan Painter called the meeting to order at 7:05pm. **Roll Call:** Council members: Hanisch, Binder and Vogel were present. Planning and Zoning Committee Present: Hallem and Brookes. Guests Present: Addy Disposal, Resident Fockler, Resident Binder, McCoy from CFC and Zimmer from Brosz Engineering. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 23-001

Moved by council Hanisch, seconded by council Vogel for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 23-002

Moved by council Hanisch, seconded by council Vogel for approval of the December 13th and December 20th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

Addy Disposal's Darren and Alyssa came as the new owners of the business wanting to touch base with the council for any concerns or questions about their garbage workflow. Addy serves 10 other Municipalities along with residents outside city limits. Addy's garbage policy along with Q/A is always posted on the Montrose website under the Tab: More, and FAQ. As a reminder, **extra garbage that is not inside the designated garbage receptacles needs to be orange tagged as extra garbage/bulk items. This tag cost \$2.00 per extra bag/item and can be purchased at city hall.**

Resident Fockler presented a drawing of the proposed Campground sign for the City. The wooden sign was 8ft. tall by 12ft. wide. The council recommends that Fockler present a complete bid to present at a City Council meeting.

Resident Binder has applied for a Rezone request for 511 S 1st Ave. Rezone from a Residential Zone to a Business Zone. The Planning and Zoning entire committee is not ready to make a recommendation at this time and the Finance Officer will need to get some questions answered through SECOG before moving forward. This application request will be tabled until the next council meeting held on February 14th.

McCoy from CFC is inquiring about obtaining more ground to the East of the elevators that used to be the old Railroad. A new bin with dump pit would help with the truck routes/travel traffic in town. There are currently 15-20 trucks daily that travel the roads and that triples during harvest season. McCoy will visit with the council again if CFC decides to move forward with the purchase of city property and has offered to pay for the survey/replotting costs. McCoy also stated that any trees that might be cut down on city property would be replaced. Zimmer with Brosz Engineering was available for questions about the replotting and will be used going forward in the process.

Public Hearing and 2nd Reading from the Council on the proposed Ordinances for Vehicle and Recreational Parking.
ORDINANCE NO. 2022-004 Parking on Residential Lots, and ORDINANCE NO. 2022-005 Parking on Public Streets

Action 23-003

Moved by council Binder, seconded by council Hanisch for approval of the 2nd Reading of ORD NO. 2022-004 Parking on Residential Lots. **Roll Call:** All favored no opposition. Motion carried.

Action 23-004

Moved by council Binder, seconded by council Vogel for approval of the 2nd Reading of ORD NO. 2022-005 Parking on Public Streets **Roll Call:** All favored no opposition. Motion carried.

Office Bar Insurance Claim will be submitted this week for repairs of sheetrock damage, from frozen pipes that had burst.

OLD BUSINESS:

Annual List of Volunteers working for the city of Montrose for **2023** is as follows: Brian Smith; Dennis Gorton; Sarah Bartlett; Lee Berens; James Bultje; Denny Cleveland; Bob Condon; Bob Erickson; Adam Graff; Justin Hagemann; Ellen Head; Nancy Head; Craig Healy; Tim Healy; Jordyn Hofer; Troy Hofer; Brian Kappenman; Anthony Meyer; Jeff OHara; Andrew Raap; Jacob Sechser; John Smith; Emily Struck; Todd Struck; Sydney Vosburg; Trace Vosburg; Jacob Von Berge; Andrea Weber; Jeremy Wiebersick; Jay McGuire; Jeremy Thompson; Tyler Johnson; Nick Vogel; Jolene Vogel; Justin Scheff; Todd Skyberg; Jill Skyberg; Jane Wiebersick; Gene Struck; and Matt Fockler.

Sophie from SECOG talked about the opportunity to offer a housing study option for City of Montrose. The Housing Committee consisting of council Vogel and council Binder reached out to the Montrose School for involvement and will update Administration as data comes in with the study results. City cost is \$1250 for the study. Discussion will resume when the housing study is complete.

Action 23-005

Moved by council Hanisch, seconded by council Binder for approval of RESOLUTION 2023-001 Sponsorship of Housing Needs Study. **Roll Call:** All favored no opposition. Motion carried.

Sophie from SECOG talked about the opportunity for a Trail grant with 80/20% funding. This will be discussed more at the February council meeting.

Lift station Trash Basket EDA Funding approved. Change order should be available for the February Meeting for council review and approval.

NEW BUSINESS:

Sheriff Reports Reviewed.

Annual Pet Licenses are due for 2023 from all pet owners. Unlicensed pet owners will be fined in accordance to Resolution#2022-006. Reminders are posted online and letters will be sent to residents by February.

Workers Comp Grant Opportunities for EMS equipment forwarded to the Fire Department.

New Furnace/AC Unit bid for the Community Center and City Hall to be put on February's agenda.

Action 23-006

Moved by council Hanisch, seconded by council Vogel for approval of the purchase of a Pool Vacuum for the 2023 Pool season. **Roll Call:** All favored no opposition. Motion carried.

Action 23-007

Moved by council Hanisch, seconded by council Vogel to join with the school board on June 20th, 2023 for a joint election. **Roll Call:** All favored no opposition. Motion carried.

DEPARTMENT REPORTS

Council discussed snow removal options and problem areas in town. Drainage ditches need clearing to prevent flooding as the snow melts. Residents will need to start thinking about snow melt on their property and where to route the water to prevent flooding into houses.

New Heater installed in pump house and working well.

Payroll re-evaluation was discussed for Maintenance position, snow removal pay, office admin pay and council/mayor pay. This discussion to be tabled until next council meeting until February.

Meeting Minutes book binding services to cost around \$400 to preserve the minutes and help with organization within City Hall. Finance Officer has asked the council to approve binding of past meeting minutes.

Action 23-008

Moved by council Hanisch, seconded by council Vogel for approval of sending meeting minutes to Houchen Bindery in NE for book Binding services to preserve municipal meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

Old City Newspapers to be given away to public to whomever would like them. Newspapers are naturally archived with the State Archivist in Pierre.

Books in city hall still available to be taken by anyone in the public who wants them. This will be available until January 31st 2023.

Action 23-009

Moved by council Binder, seconded by council Vogel for approval to tear out the existing sink and cabinet in an office space that is not being used to repurpose the space for record keeping. **Roll Call:** All favored no opposition. Motion carried.

Per Municipal requirements, the following are the pay rates for all City Elected/Hired Personnel. Mayor Justin Hagemann; \$300 per meeting, Council Members; \$150.00 per meeting, Council Members are Jasen Hanisch, Susie Painter, Nick Vogel and Alex Binder. The Council Team is paid quarterly. Hired Employees are paid bi-weekly. No Maintenance Supervisor is currently hired. Nicole Siemonsma, Finance Officer; Salary at \$45,000 a year. Jackie Cleveland; Office Admin; \$11.00hr. Troy Loudenburg, Certified Operator; \$1400 a year. Cliff Hallem, Snow Removal; \$23.00hr.

Action 23-0010

Moved by council Hanisch, seconded by council Binder for approval of Pool Staff Wages per hour to be as follows: Pool Manager over 18years of age, \$16hr; Lifeguards over the age of 18, \$16hr; Lifeguards, \$13hr; Returning Lifeguards, \$0.25 for returning year; WSI Instructor, \$14hr; WSI Instructor, \$0.25 for returning year. **Roll Call:** All favored no opposition. Motion carried.

JANUARY VOUCHERS:

PAID Between Meetings

29415e	Federal Tax Payment	12/19/22	\$513.87	Payroll Taxes
29416e	Federal Tax Payment	1/4/23	\$1,131.54	Payroll Taxes
29417e	SD DLR	1/4/23	\$13.11	4th Quarter State Unemployment for 2022
29418e	SD DOR	1/4/23	\$220.92	Monthly Garbage Taxes for December 2022
29671	THE SECURITY STATE BANK	1/5/23	\$574.89	Monthly Finance Credit Card Bill

PAID at Council Meeting

29663	A&B BUSINESS	1/10/23	\$233.27	IT Agreement/Copier Contract for December
29657	ADDY DISPOSAL	1/10/23	\$3,182.30	Monthly Garbage Fee
	CENTRAL FARMERS COOP	1/10/23	\$0.00	CREDIT (10.13)
29659	CITY OF MONTROSE	1/10/23	\$3.21	Monthly UB Bill
29670	DANR	1/10/23	\$450.00	Annual Environmental Fees for 2023
29669	DELL RAPIDS LAW FIRM	1/10/23	\$60.00	Attorney Fees
29675	EIE ELECTRIC, LLC	1/10/23	\$136.65	Pump House Heater Intall
29673	GOLDEN WEST	1/10/23	\$224.51	Monthly Office Phone Bill
29660	KINGBROOK RURAL WATER	1/10/23	\$3,054.00	Monthly Water Purchase
29661	MCCOOK CO. AUDITOR	1/10/23	\$1,408.34	Sheriff Fee for January
29658	METERING & TECHNOLOGY SOLUTION	1/10/23	\$1,852.44	Water Meters; Endpoints
29676	MIDAMERICAN ENERGY	1/10/23	\$473.88	Heat Bill for Dec.Usage (Gas Leak)
29679	MONTROSE GAS PLUS	1/10/23	\$481.25	Fuel for Equipment; Office De-Icer Spray
29677	NAPA	1/10/23	\$38.64	Diesel treatment/Washer Fluid-Winter Equipment
29662	NEW CENTURY PRESS	1/10/23	\$324.19	Publishing for Minutes/ORD/Resolution
29666	RYANS REPAIR	1/10/23	\$1,842.00	Payloader Repair; Snow Blade Repair; Shop Supp.
29665	SD RURAL WATER SYSTEMS	1/10/23	\$385.00	Class B Member of SD Rural Water for 2023.
29656	SDRS	1/10/23	\$415.40	SDRS Reporting for December 2022.
29672	SOUTHEASTERN ELECTRIC COOP	1/10/23	\$1,941.14	Electric Bill - for December Usage
29678	TERRI FEERICK	1/10/23	\$5.00	Pet License Refund for 2023
29667	TWEDT CONSTRUCCION CO.	1/10/23	\$484.50	Fixed Waterleak by ballfield
29674	US BANK	1/10/23	\$7,479.95	Beginning Balloon Payment for Sewer Loan Start
29668	US BANK	1/10/23	\$11,703.04	2010 Sewer Loan Payment
	TOTAL PAID:		\$38,633.04	

Payroll

	Finance Officer		\$3,461.54	2 pay periods - December 2022
	City Council Members	1/10/23	\$4,050.00	Quarterly Payment-Paid in January
	Seasonal Snow Removal		\$167.21	2 pay periods - December 2022
	Office Admin		\$627.00	2 payperiods - December 2022
	Certified Operator Temp.		\$167.50	Monthly+Extra Time December 2022
	TOTAL SALARIES:		\$8,473.25	
	GRAND TOTAL:		\$47,106.29	

Action 23-0011

Moved by council Hanisch, seconded by council Vogel for approval of bills paid between meetings and bills paid at council meeting.

Roll Call: All favored no opposition. Motion carried.

Hearing of those present: Resident Fockler has asked for the addition of a post to be dug near the Softball Field to add a Banner for the Montrose Music Festival in the summer. The council wants to table that request until the next meeting.

Action 23-0012

Moved by council Binder, seconded by council Hanisch to enter into Executive Session at 9:28pm. **Roll Call:** All favored no opposition. Motion carried.

Action 23-0013

Moved by council Binder, seconded by council Vogel to Exit Executive Session at 9:45pm. **Roll Call:** All favored no opposition. Motion carried.

Action 23-0014

Moved by council Vogel, seconded by council Hanisch to **Adjourn** at 9:46pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: _____

Nicole Siemonsma
Finance Officer

City Mayor or Council President

Published once at the approximate cost of: _____

Publish Date: _____