

MONTROSE CITY COUNCIL MEETING
UN-APPROVED MINUTES –August 13th, 2024

On **August 13th, 2024**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:09pm. **Roll Call:** Council members: Hanisch, Binder and Scheff were present. Council Vogel was present by phone. Finance Officer Siemonsma present. Maintenance Hanisch present. City residents present. Becky Brunsing from SDPAA was present via teams meeting. Quorum present. Rules of Decorum stated by Painter.

Action 24-129

Moved by council Hanisch, seconded by council Scheff for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 24-130

Moved by council Hanisch, seconded by council Scheff for approval of the July 9th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

Resident Fockler was not present to visit about the Music Festival. FO shared that the stove in the community center went bad during the festival and council Scheff donated an extra stove he had to the city. Fockler provided some cash to the city for extra camping outside the campground during the festival. The council and mayor ask that Fockler please move the log circles to an area out of the way of city mowing areas.

2 County Commissioners: Steve and Dean came to our council meeting to discuss a county request for funding ambulance services. This request is due to the county budget being too tight and the commissioners are looking for creative ways to finance the service to keep it going. The ambulance service is privately owned, therefore funding by grants is not an option. Council Scheff asked the commissioners about annual increase requests from the county and the commissioners stated that this was a possibility as the cost of everything is rising for all services. Council Hanisch stated that our tax revenue is not increasing for the city, so where would we get this funding back in our budget? Citizens? Hanisch asked about the townships population and why this funding would have to fall on just citizens within city limits when all citizens in the townships utilize ambulance services. Council Binder stated that he would have hard time putting this tax increase on the backs of citizens just within Montrose City and asked if they considered a per household tax for the whole county instead. The council all agreed that the City of Montrose cannot be without an ambulance service, but asked about applying a per household tax to spread out the cost to everyone instead of a small population of people at a higher cost.

Pickle ball court: FO asked about getting realistic bids to start the planning process for the court. The existing basketball, tennis court is crumbling and needs to either be repaired or demolished. FO talked about the size of the area with the possibility of having a basketball court on one side, and then (4) 20x44 pickle ball courts on the other side. Council Hanisch talked about a bid from Twedt Construction for a 2" Asphalt overlay with appropriate concrete prep work and sealant for the court instead of paying double for new concrete work. Council talked about the disposal of the existing court tiles and having striping done for the courts. The council talked about proper signage for "Corrine's Court" as this was not done in years past.

OLD BUSINESS:

City Punch List was reviewed by the council.

FO proposed a diving pool board bid from Recsupply in Bismarck, ND for council review. Council Hanisch asked for a weight limit on the board and to table the decision for the next council meeting.

Council Hanisch is working with the school board to get the I Beams in the ground for the new scoreboards yet this year.

FO proposed Diamond Mapping software at last month's meeting to help maintenance and the finance office with street mapping and property line mapping. This software did not guarantee a consistent measuring tool for property lines, so this idea was dropped. FO will use the Montrose Plat Map to get consistency with Front Footage Levy measurements moving forward as other cities use this method.

Action 24-131

Moved by council Scheff, seconded by council Hanisch, for approval of the 2nd Reading of Fence ORD 2024-006. **Roll Call:** All favored no opposition. Motion carried.

Action 24-132

Moved by council Hanisch, seconded by council Scheff, for approval of the 2nd Reading of Budget Supplement ORD 2024-008. **Roll Call:** All favored no opposition. Motion carried.

FO proposed a bid for softball/baseball restroom partitions to the council from partitions plus in Iowa. The council discussed wheelchair access within the buildings, they discussed partition colors and they discussed possibility of relocating the baseball building entry doors to make it wheelchair accessible, which would change the dimensions of the partitions. Council Hanisch asked the FO to

reach out to the city attorney about wheelchair accessibility requirements with our city buildings. This discussion will be tabled until a future meeting.

NEW BUSINESS:

Sheriff Reports reviewed.

Becky Brunson from the SDPAA was present via teams meeting to answer any questions the council had regarding safety benefits insurance property cost recommendations. Becky discussed a property survey that is done every 5 years with all cities, she talked about recommendations based on current replacement costs, and access to blanket limits for flexibility on claims filed. The council decided to review the properties and contents over the next month and then re-visit the discussion with changes to the policy for the FO to remit back to the SDPAA.

Flood insurance claim from the adjuster was reviewed by the council and council Hanisch asked the FO for the contact information for the adjuster to ask some more questions. The council requested to table the discussion until next month.

The SD Municipal League has shared some literature regarding objections to the IM-28 vote in November. The League along with seventeen other South Dakota groups strongly encourage the public to vote NO on IM-28 as this has a direct impact on cities sales tax revenue. This information will be posted on our Facebook page and our City Website.

A group of citizens have reached out to the city regarding writing letters to our state representative about the highway 38 bridge and Montrose flooding issues. Citizens want to open the lines of communication in effort to initiate action on that specific bridge issue and the impact it has had on the community. The council agrees that the hwy38 bridge directly causes flooding into the city due to the fact that water is held back and then floods the city. Engineering plans should include a wider pass under the bridge to stop the bottleneck effect that occurs with heavy rainfalls in Montrose.

DEPARTMENT REPORTS

Maintenance Hanisch wants the community to know that he is cleaning out culverts, ditches and waterways throughout the city and to expect citizen's yards to possibly be torn up due to this project. Cleaning out these areas helps direct water drainage so we can help prevent street damage thus saving citizen tax dollars.

Action 24-133

Moved by council Hanisch, seconded by council Scheff, for approval to rent a mini excavator for up to a month if needed with an increase in street repair expenses for necessary repairs with the proper equipment. **Roll Call:** All favored no opposition. Motion carried.

Maintenance Hanisch discussed a possibility to vacate alleyways to cut down on city mowing wear and tear. FO will check into parcel #19.20.0306 to confirm that it is city property and discuss possible surplus property in the future.

Street repairs have begun with Twedt construction and Hanisch will ask for an expense report from Twedt to help stay within streets budget. Hanisch asked council for an increase in the streets budget by about \$15,000 to complete the needs within the city so the budget can be lower next year.

Action 24-134

Moved by council Binder, seconded by council Hanisch, for approval to up the street repair budget another \$15,000 for needs completion in 2024. **Roll Call:** All favored no opposition. Motion carried.

Maintenance Hanisch provided the council with 3 snow plow blade bids for the pay loader as the current blade is ruining our roads. The council reviewed all bids and asked Josh to order a blade as soon as possible before the snow season starts.

Action 24-135

Moved by council Hanisch, seconded by council Binder for approval to purchase a 14' wide AMI Angle plow with Butler Machinery for the cost of \$16,517. **Roll Call:** All favored no opposition. Motion carried.

Action 24-136

Moved by council Scheff, seconded by council Hanisch for approval to officially close the pool on August 11th, for the 2024 season. **Roll Call:** All favored no opposition. Motion carried.

FO checked into how other cities handle private swimming lessons and found that a handful of them do not allow private lessons. Due to workflow concerns from patrons and revenue deviation, the council would like to discontinue private swim lessons in Montrose at this time.

Action 24-137

Moved by council Hanisch, seconded by council Scheff to terminate private swimming lessons in Montrose. **Roll Call:** All favored no opposition. Motion carried.

FO asked for feedback on the 2025 Budget Appropriations ORD for next year and the council was ok with the budget proposal. 1st reading will be in September's council meeting with the 2nd reading to be scheduled in September. Budget ORD submission to the county auditor prior to October 1st.

Action 24-138

Moved by council Scheff, seconded by council Hanisch for approval to update #4 in the Camping Terms and Conditions to allow city personnel to have a camper/RV towed if they are not in the right site stated within the Campspot software. **Roll Call:** All favored no opposition. Motion carried.

Campground Revenue by month reviewed by council. Pool revenue and expenses reviewed by council. End of month bank account balances reviewed by council.

AUGUST VOUCHERS:

PAID Between Meetings

29498e	FEDERAL TAX PAYMENT	7/17/24	\$1,655.78	Payroll Taxes
29501e	FEDERAL TAX PAYMENT	8/2/24	\$1,746.90	Payroll Taxes
30339	MCI	8/1/24	\$49.36	Long Distance Calling Monthly Bill
30340	MENARDS	8/1/24	\$360.81	Lg. Pool Chlorinator Bldg Repairs/Repaint; Campground Outlets; Camp Cleaning
29502e	SD DOR	8/6/24	\$252.74	Garbage Tax Reporting for July
30375	SD RETIREMENT SYSTEM	8/6/24	\$867.98	Reporting for July
30341	THE SECURITY STATE BANK	8/1/24	\$430.54	Finance Supplies; Camp Supplies; BacT Shipping; Pool snacks; Fuel for Chevy; Mower Tires
30342	US BANK, N.A.	8/1/24	\$6,259.62	Loan: DW2; CW4

PAID at Council Meeting

30343	A&B BUSINESS	8/13/24	\$244.00	Monthly IT Service; Printer Contract
30344	A1 PORTA PROS	8/13/24	\$235.00	2 Weeks of Handicap Rental-Baseball Tournament
30345	ACE HARDWARE	8/13/24	\$7.49	Pool Restroom Screws
30346	ADDISON GORDON	8/13/24	\$274.52	Lifeguard/WSI Reimbursement
30347	ADDY DISPOSAL	8/13/24	\$3,466.00	Monthly Garbage Fee
30348	BADGER METER	8/13/24	\$54.16	Monthly Communication Fees/ Network Fees
30349	BEN WIEBERSICK	8/13/24	\$119.23	Lifeguard Reimbursement
30377	BIERSCHBACH EQUIPMENT	8/13/24	\$142.00	Blade for Asphalt-Street Repairs
30378	#1 BREAKTIME PORTABLES	8/13/24	\$329.22	June Flood Portables
30350	CALEB VOGEL	8/13/24	\$119.53	Lifeguard Reimbursement
30351	CARTER JANDL	8/13/24	\$121.80	Lifeguard Reimbursement
30352	CITY OF MONTROSE	8/13/24	\$805.62	Monthly UB Bill
30353	CITY OF SIOUX FALLS	8/13/24	\$72.50	BacT Water Sample Fees
30354	DAWSON DORR	8/13/24	\$119.53	Lifeguard Reimbursement
30374	DELL RAPIDS LAW FIRM	8/13/24	\$176.00	Lawyer Fees
30355	GOLDEN WEST	8/13/24	\$306.59	Monthly Office Phone Bill
30356	HAWKINS	8/13/24	\$536.99	Pool Acid (3)
30373	JOSH HANISCH	8/13/24	\$81.13	Fuel Reimbursement; Float Sensor for Sewer
30380	JOSH HANISCH	8/13/24	\$145.85	Fuel Reimbursement; Delivery Fees Excavator
30357	KINGBROOK RURAL WATER	8/13/24	\$5,411.00	Monthly Water Purchase-Usage
30358	MC&R POOLS	8/13/24	\$483.31	Pool parts; ck valve, pH sensor
30359	MCCOOK CO. AUDITOR	8/13/24	\$1,570.84	Monthly Sheriff Fee
30376	MENARDS	8/13/24	\$111.85	PotHole Marking paint-Streets; CampHost phone cord
30361	MIDAMERICAN ENERGY	8/13/24	\$35.57	Monthly Usage
30362	MONTROSE GAS PLUS	8/13/24	\$433.81	Fuel for City Equip
30363	NEW CENTURY PRESS	8/13/24	\$253.22	Public Notices; Resolutions; Mtg Minutes
30364	NICOLE SIEMONSMA	8/13/24	\$78.98	Fuel Reimbursement; Fema in Salem; SF Budget
30365	P&M STEEL CO.	8/13/24	\$1,644.68	Ibeams for Softball Scoreboard
30366	PAISLEE LINDSTROM	8/13/24	\$279.67	Lifeguard/WSI Reimbursement
30367	PUTHOFF REPAIR	8/13/24	\$3.00	Residual bill from July-short

30368	SD 811	8/13/24	\$18.90	Locate Fees
30369	SOUTHEASTERN ELECTRIC COOP	8/13/24	\$4,573.35	Monthly Electric Bill
30370	STURDEVANTS AUTO PARTS	8/13/24	\$174.98	Chevy battery replacement; Mower Air filter
30379	THE SECURITY STATE BANK	8/13/24	\$131.82	Street Map Printing; BacT Samples; Pool Parts
30371	TWEDT CONSTRUCTION	8/13/24	\$20,064.00	Streets 3" Overlay
30372	VESERIS	8/13/24	\$679.86	Mosquito Chemical
	TOTAL PAID:		\$54,929.73	

Payroll				
	City Council Members		\$6,100.00	Quarterly Payment-Paid in JULY
	Finance Officer		\$4,076.92	2 pay periods - JULY
	Office Admin		\$432.00	2 payperiods - JULY
	Seasonal Mowers		\$820.40	2 payperiods - JULY
	Seasonal Pool Staff		\$7,412.96	2 payperiods - JULY
	Certified Operator Temp.		\$100.00	Monthly JULY
	Maintenance Technician		\$3,201.13	2 pay periods - JULY
	TOTAL SALARIES:		\$16,043.41	
	GRAND TOTAL:		\$73,872.01	

Action 24-139

Moved by council Hanisch, seconded by council Scheff for approval of bills paid between meetings and bills paid at council meeting.
Roll Call: All favored no opposition. Motion carried.

Hearing of those present: None

Action 24-140

Moved by council Scheff, seconded by council Binder to enter into Executive Session at 9:34pm. **Roll Call:** All favored no opposition. Motion carried.

Action 24-141

Moved by council Binder, seconded by council Hanisch to Exit Executive Session at 10:12pm. **Roll Call:** All favored no opposition. Motion carried.

Action 24-142

Moved by council Binder, seconded by council Hanisch to **Adjourn** at 10:13pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: _____
Nicole Siemonsma
Finance Officer

City Mayor or Council President

Published once at the approximate cost of: _____
Publish Date: _____