

## AGENDA

### MONTROSE CITY COUNCIL MEETING

AUGUST 8TH 6:00 PM COMMUNITY CENTER

PLEDGE OF ALLEGIANCE

CALL TO ORDER - Roll Call

RULES OF DECORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 7/11/23 Regular Council Meeting Minutes

#### SPECIAL TOPICS:

- Sean from SECOG-Animal ORD review/approval to move forward
- DGR-Sewer Project wrap-up
  - Updates from Riley
  - Financial Balances for project in council packet
  - New generator information – Info in council packet
- Maintenance Position – Joshua Hanisch Job Application discussion
  - Duties / Pay / Hours
  - Appointment Oath

#### OLD BUSINESS

- City Land Sale Update – See recent email from Attorney
- Twedt construction streets fix
- Summer Punch-list Items
  - Small pool pump house plumbing/electrical bids:
    -
  - Baseball building plumbing repair; toilets replacement
    - Bids:
  - Softball concession building needs:
    - 4 doors purchase/window purchase to store in cold storage until next spring?
  - **Interstate Sign Install plan (Bid: \$2580)**
  - **Campground Sign Install plan**
  - Scoreboard installation at baseball field resources/ideas
  - Office Bar building:
    - Office Bar building heat transfer damper; timer switch needed.
    - Exterior painting on building from Lessee Bid: not yet
- Diseased Vegetation on property: Elder street – Letter came back to city
- Animal at Large/destruction of city property – No response from homeowner
- Budget Supplement Ordinance #2023-002 2nd reading approval
- FEMA Map changes and communication with community-No feedback from FEMA

#### NEW BUSINESS

- Sherriff Monthly Report Review
- Resident Head requests to tear down the eye sore at the back of the city building for \$10
- Resolution 2023-003 LEVY Footage Assessment Proposal **\$ per square foot?**
  - 2021 St. Assessment Revenue:\$28,085.82
  - 2022 St. Assessment Revenue: \$16,717.75
  - 2023 St. Assessment Revenue: \$23,475.06
- 2024 Budget Ordinance #2023-003 presentation
  - Revenue TBD
  - CPI = 3% for Montrose
  - Growth = 2.1% estimation (will know by September's meeting)
    - Total Increase for 2024: \$6,888+Levy from Auditor's OFC
    - Levy=Property Assessments+Property Taxes ONLY
  - Question on GF Sewer Beginning balance
- EPA Mandatory Lead Line Reporting
  - Project due October 2024.
  - Large project requiring every household
- Code Enforcement Discussion
  - Hartford/Lennox share an officer 20hrs/20hrs week \$24-\$26hr pay
  - Building inspector + Code enforcement (takes care of it all start to finish)
    - Online courses thru International building codes- test out certifications

- City of Colton has on-call code enforcement/permits officer \$49.99 a month
- Housing Study Results Review-Handout Book
- Pool Policy revision of manual
  - Q/A from FO
- Ideas to note for Municipal Ordinances Compilation Improvement Project
- Safe Streets for All – 80/20 Grant for roadways and streets opportunity

## DEPARTMENT REPORTS

- Maintenance:
  - Jasen Updates if any
  - Sewer Ponds SDARWS
    - Inspection will most likely be in 2024
    - Needs: Gate needed on cell 1, padlocks needed on both gates, mowing looks good, pay a company to spray the rocks (otherwise muskrats and critters can compromise the birms) small tree removal by fences
    - Timing of sewer sucking with lift station and pool cleaning (hole filled with gravel)
    - Possible duck weed spray (will watch for sepsis, can compromise entire pond)
  - Campground spot rentals – inquiry (Mayor/Council/FO concerns)
  - Snow removal preparation – overgrown trees in streets resident list
  - Bucket Test for pool; 24hr
    - Pool Water Usage History; other towns comparison
    - Back-flushing directly related to water usage/loss
    - Pool Shutdown for season plans
    - Chlorine return – Liquid Chlorine, Acid Tank numbers
  - Maintenance PunchList
    - Community Center: Door Handle, Women’s bathroom toilet leaks at handle
    - City Hall: Door handle replacement
    - Campground: Toilet seats need to be tightened, Jackie says they move around
- Finance Office:
  - OFC Bar pool passes invoice \$306.00
  - Property 201 W Kluckholm Ave – questioning too many pets in possession
  - Property 409 S Church Ave Complaint-Certified Mail
  - Property 202 Montrose Street – Abandoned Vehicle
    - Towing Service?
  - Golden West cut a check for the added extra cost of the locates to the city. \$190.30
  - Nuvei/Banyon partnership for auto pay and online pay option for UB
    - Active in over 200 countries-compliments Banyon software
    - Citizen engagement predicts outcome, cut down on postcards/stamps/shutoffs
    - Offers: E Billing through email, Pay now text feature, bill pay reminders to citizens through text or email, EFT options with credit cards and bank accounts
    - Custom reports for each account for history reporting.
    - Fees to customers: Convenience fee+PCI Compliance Fee+NSF Fee
  - End of Month Bank Account Balances for January

## PAY VOUCHERS

## HEARING OF THOSE PRESENT

- Limited to two minutes
- No motions on these topics can be made. Not legal to make any motions because not on the agenda.

## EXECUTIVE SESSION

## ADJOURN

(NOTE: The agenda cannot be changed within 24 hours of the Council meeting.)